

John Doe

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I am a Sophomore at Illinois College double majoring in Finance and Accounting and double minoring in Economics and Spanish. This past winter I did an externship at Wells Fargo and Benjamin P. Livermore was my host. I had the opportunity to meet and work with Rachel Raudales. Over the four days, I learned about the four different branches of a bank, I learned how to effectively read the Wall Street Journal, how to network, and how to evaluate and lead a successful meeting with a client and Wells Fargo staff. I felt welcome from the moment I walked in and to the moment I walked out of Wells Fargo because when I walked around the office everyone who I made eye contact with called me by my name. The other bankers asked me specific questions about the activities I listed in my resume. This made me feel more comfortable walking around the office and welcome. I enjoyed being part of the lovely culture in Wells Fargo. After the externship, I realize that I want to work in corporate America. I plan to start my banking career as a financial analyst and then move to commercial banking or investment banking.

At Illinois College, I am serving as the Vice President of the Billhartz Investment Club where I conduct financial research of publicly traded companies. In my financial research, I carefully read financial statements and calculate financial ratios. As Vice President, my main duty is to serve as a financial advisor to the club, President, and advisor. My latest financial advice helped made our stock portfolio earn 160% in returns in a period of 2 months. Additionally, I use my financial research and Investment club's discussions to invest in the stock market using the Robinhood app where I am currently earning a 95% return. Furthermore, I served as Vice chair for the Fiance Committee in the Student Senate where I work with the Treasurer to approve club allocations and perform audits when necessary.

Your Financial Analyst Program provides an excellent match for my qualifications and aspirations. Regarding my qualifications, I have strong knowledge in Excel, Microsoft Word, Powerpoint, Google Slides, and Google Docs. Furthermore, I have hands-on experience in bilingual customer service, as I am fluent in both English and Spanish.

After meeting with the Noble Alumni Career Office, this program is one that I'm interested in learning more about and I look forward to connecting with you soon.

Sincerely,

John Doe

Enclosure: Resume